

# Joshua Hardy

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IT student with hands-on hardware repair experience and self-taught fundamentals in imaging systems and Windows/macOS troubleshooting. Headed for systems administration and IT infrastructure work.

## EXPERIENCE

### **Humphreys' Bootery and Bags | Shavertown, PA — *Inventory Supervisor***

November 2024 - PRESENT

Organizing and maintaining inventory for store and warehouse locations. Processing and packaging orders to be received/shipped out.

Delegating tasks to sales staff for efficiency. Providing support on the sales floor when needed.

### **Planet Fitness | Kingston, PA — *Front Desk Associate***

February 2022 - December 2023

Assisted customers with signing up, checking in, and troubleshooting account issues. Providing tours of the facility and cleaning the premises daily. Enforcing gym policies, which included issuing warnings, denying entry, and removing members for policy violations if needed.

## EDUCATION

### **Dallas High School | Dallas, PA — *High School Diploma***

August 2019 - June 2023

### **Penn State Wilkes-Barre | Lehman, PA — Coursework toward *Bachelor of Science in Astrophysics***

August 2023 - December 2023

### **Luzerne County Community College | Nanticoke, PA — Coursework toward *Associate of Applied Science in Computer Information Systems***

January 2026 - May 2026

### **Johnson College | Scranton, PA — *Computer Information Technology: Network Management***

January 2025 - December 2025;

Returning August 2026 - May 2027

## SKILLS

Hardware: Laptop and desktop repair,  
Component-level diagnosis

Software: Windows and macOS  
troubleshooting, OS imaging, Driver  
and display calibration, basic malware  
remediation

Utilities: Microsoft 365, Cisco Packet  
Tracer, WinSCP, Balena Etcher,  
VirtualBox

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